



FRIENDS OF IRONWOOD FOREST

738 N. 5th Ave., Suite 114, Tucson, AZ 85705

www.ironwoodforest.org

"Friends of Ironwood Forest is a local non-profit organization that works for the permanent protection of the biological, geological, archaeological, and historical resources and values for which the Ironwood Forest National Monument was established."

Friends of Ironwood Forest Small Grant Application

We accomplish our mission by providing resources such as volunteers, expertise, public outreach, education, and advocacy on behalf of the Ironwood Forest National Monument. If you have an idea for a project that could help us fulfill our mission, apply for a small grant funded by the Friends of Ironwood Forest!

Examples of projects we can consider:

- Research with results applicable to conservation or restoration of Ironwood Forest resources
- Equipment rental and supplies during restoration or remediation of an area within the monument
- Supplies for an educational or public outreach event about the monument or its resources
- Support for advocacy efforts directed at the monument

****Please note that any activities to be done on monument land must be pre-approved by the Tucson Field Office of the Bureau of Land Management.****

Who can apply: 501c3 organizations, clubs, members of the Friends... anyone with a compelling project idea to help the monument!

To apply for small grant funding please complete the attached application and send it to the Friends of Ironwood Forest at board@ironwoodforest.org.

Apply at any time. Our ability to fund projects is limited and varies throughout the year, but we are always interested in supporting creative ways to help Ironwood Forest!

We may contact you to present your project idea at a meeting of the Board of Directors of the Friends of Ironwood Forest. Any funding must be approved by a majority vote of the Board and will be provided in the form of reimbursed expenses, installments, or lump sum, at the Board's discretion. FIF may request a signed memorandum of understanding. See the application for more details.

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Name of Applicant/ Organization _____

Contact Name (if organization) _____

Phone # _____ Email _____

Address _____

City _____ State _____ Zip Code _____

Requirements:

1) If a grant of any amount is awarded, it is required that the awardee acknowledge the Friends of Ironwood Forest on the following, if applicable: any promotional material concerning the project, the awardee's website (minimum of 12 months from award start date), and any resulting publications. For promotional material and websites, including Facebook and other social media, acknowledgement will entail printing of the Friend's logo. The Friends also reserve the rights to promote your project through our website, social media, email list, and newsletter.

2) Upon the completion date of the project, it will be the responsibility of the awardee to provide a written report within 60 days. This report should be suitable for publication in the Friends of Ironwood Forest newsletter and on our website and include photos documenting the results of the project. Failure to submit a report will make the awardee ineligible for future Friends of Ironwood grants.

3) At the discretion of the Board, funding may be provided in the form of reimbursement of expenses, installments, or a lump sum. Administrative expenses are not permitted for grants equal to or under \$10,000 and are limited to ten percent (10%) for larger grants.

4) Any work or events to be scheduled on monument land will require approval by the Tucson Field Office of the BLM. If needed, the Friends can help you contact the appropriate authorities. However, grants will not be awarded for projects lacking approval by the BLM.

5) A presentation of the project goals to the Board of Directors of the Friends of Ironwood Forest may be required for a grant to be awarded. A majority vote by the Board is required for a grant application to receive funding.

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Project/ Event/ Education Program Description:

Please provide the following additional information in a separate document:

- 1) A brief description of your project and its goals.
- 2) An anticipated timeline of your project, including when you will likely be requesting reimbursements and the estimated project completion date
- 3) An anticipated budget for the project.
- 4) Brief answers to the following questions:
 - How would your project contribute to the mission of the Friends of Ironwood Forest?
 - Why are you interested in working on behalf of Ironwood Forest in particular?
 - What is your experience with the monument?
- 5) Other relevant materials including such as the following:
 - C.V./resume if research funding requested,
 - A map and/or photos of sites to be restored or researched
 - Estimated number of volunteers for restoration or educational projects/events
 - Estimated number of participants reached in educational events
- 6) Proof of federal tax status and current liability insurance, if applicable. Final approval of funding may require a memorandum of understanding and / or a signed liability waiver.

Sign below to indicate that you have read and understand Requirements 1-5 above.

Signature_____

Print Name_____Date_____

Send completed grant applications and post-project reports to:

board@ironwoodforest.org